

General Information

For the Post of Medical officer (General)

1.0 Introduction

- 1.1 The Punjab Public Service Commission (PPSC) has been established under Article 315 of the Constitution of India, with the basic purpose of recruiting officials in various departments of the Government as per the requisitions sent by the Government in this regard from time to time.
- 1.2 The Punjab Public Service Commission invites Online Applications from eligible Candidates for recruitment to **Three Hundred and Thirty Four** Posts of Medical Officer (General) in the Health and Family Welfare Department, Government of Punjab.

Note: This Advertisement is being published as per requisition received from the Department of Health and Family Welfare, Government of Punjab vide their letter No. 1/70/12-1Health1/8683 & 8910 dated 29-11-2012, 12-12-2012 and is subject to any modification or amendment that may be made by the Government subsequently.

2.0 Vacancies

- 2.1 The number of vacancies to be filled for the Post of on the basis of Medical Officer (General) are given in the table below:

Sr. No.	Nomenclature of the post	Number of posts
1	Medical Officer (General)	334

- 2.2 Category wise breakup of the Posts is given below:-

Sr. No.	Category Code	Name of Category	Vacant Post	Backlog	Total
1	71	General	104	17	121
2	72/73	ESM/LDESM, Punjab	14	22	36
3	74	Freedom Fighter, Punjab	02	01	03
4	75	Sports Person, Punjab	04	07	11
5	76-A	Visually Impaired	02	01	03
	76-B	Hearing Impaired	02	--	02
	76-C	Orthopaedically Disabled	02	--	02
6	77	S.C. Others, Punjab	22	02	24
7	78/79	S.C. ESM/LDESM, Punjab	04	09	13
8	80	S.C. Others Sports Person, Punjab	01	03	04
9	81	Balmiki/Mazhbi Sikh, Punjab	21	36	57
10	82/83	B/M Sikh ESM/LDESM, Punjab	03	08	11
11	84	B/M Sikh Sports Person, Punjab	01	02	03
12	85	Backward Class, Punjab	20	11	31
13	86/87	B.C. ESM/LDESM, Punjab	05	08	13
Total			207	127	334

- 2.3 The Candidates should indicate in the Online Application Form, the reserve category for which they want to be considered. The number of vacancies and reservation of posts is liable to alteration without any notice.

3.0 PAY SCALE Rs. 15600-39100 + Grade Pay 5400 + NPA+ Allowances.

4.0 ESSENTIAL QUALIFICATIONS

- 4.1 M.B.B.S.
4.2 Registered with the Punjab Medical Council or with any other duly constituted Medical Council in India; and
4.3 Knowledge of Punjabi Language of Matriculation Standard or its equivalent: Candidates who do not possess this qualification shall have to acquire this qualification within six months of their joining the service, failing which their services shall be terminated.

(Relaxed for Sikh Migrants to upto the extent that they will have to acquire such qualification within two years after joining the service failing which their services shall liable to be terminated)

5.0 Age

- 5.1 Candidate should not be below 18 years and above 38 years of age on the 1-1-2012.
5.2 Upper age limit is relaxed up to 48 years for all States/ Central Government employees.
5.3 The Upper age limit is relaxed upto 43 years for Scheduled Castes of all States and Backward Classes of Punjab only.
5.4 Ex-servicemen of Punjab Domicile shall be allowed to deduct the period of his service in the Armed Forces of Union from his actual age and if the resultant age does not exceed the maximum age limit prescribed for direct appointment to such a vacancy in the Service Rules concerned by more than three years, he shall be deemed to satisfy the condition regarding age limit.
5.5 Upper age limit is also relaxed upto 43 years for Widows, Divorcees and certain other Categories of Women.
5.6 Upper age limit is also relaxed upto 48 years for Physically Handicapped of Punjab.

6.0 Nationality

A candidate shall be a:

- i) Citizen of India; or
- ii) Citizen of Nepal; or
- iii) Subject of Bhutan; or
- iv) Tibetan refugee who came over to India before the 1st January, 1962, with the intention of permanently settling in India; or
- v) A person of Indian origin who has migrated from Pakistan, Burma, Sri Lanka and East African countries of Kenya, Uganda and United Republic of Tanzania (formerly Tanganyika and Zanzibar) Zambia, Malawi, Zaire, Ethiopia and Vietnam with the intention of permanently settling in India;

Provided that a candidate belonging to categories (ii), (iii), (iv) and (v) shall be a person in whose favour a certificate of eligibility has been issued by the Government of Punjab in the Department of Home Affairs and Justice.

7.0 Submission of Applications Form

- 7.1 The candidates can ONLY apply by filling Online Application Form, a link of which is available on the website of the Commission www.ppsc.gov.in
- 7.2 The printout of the filled Online Application Form alongwith demand draft and relevant documents must reach office of Secretary, Punjab Public Service Commission Latest by 5.00 pm on **21st January, 2013.**
- 7.3 The list of self attested certificates that shall be submitted by candidates alongwith the print out of Online Application Form is as follows:
- 1) Proof of Date of Birth Certificate of Matriculation/Higher Secondary.
 - 2) Proof of having passed Punjabi Language.
 - 3) Degree Certificate.
 - 4) Detail Marks Card of all Profs.
 - 5) Certificate of registration with Punjab Medical Council or with any other duly constituted Medical Council in India.
 - 6) Reserve Category Certificate issued by the Competent Authority (If Applicable)
 - 7) Proof of being Govt. Employee. (If Applicable)
 - 8) ESM/LDESM Punjab Certificate (If Applicable).
 - 9) Certificate as proof of age relaxation claim. (If Applicable)
 - 10) Bank Draft.
- 7.4 The Candidates SHALL sign the declaration on **Page No. 2** of the print out of Online Application Form before submitting the same.

8.0 Application Fee

- 8.1 The candidates are required to pay the examination fee as mentioned below:
- | | | | |
|-------|---|---|-------------------|
| 8.1.1 | Scheduled Castes/ Scheduled Tribes of all States and Backward Classes of Punjab | : | Rs. 125/- |
| 8.1.2 | Ex-Servicemen of Punjab | : | No Fee to be paid |
| 8.1.3 | All Others Categories (including Lineal Descendent of Ex-servicemen, Punjab) | : | Rs. 500/- |
| 8.1.4 | Physically Handicapped | : | Rs. 250/- |
- 8.2 The candidates entitled to fee concession/exemption MUST submit with their Application Form, an self attested copy of the certificate certifying their claim for fee concession/exemption. Candidates who do not submit such a certificate shall not be entitled to fee concession/exemption under any circumstances.
- 8.3 The Examination fee must be submitted alongwith the print out of Online Application Form duly signed by the candidate. The Examination fee shall be in the form of **SINGLE Demand Draft** in original issued by a branch of State Bank of India or State Bank of Patiala, drawn in favour of the Secretary, Punjab Public Service Commission, payable at Patiala. The Application Form received without a valid Bank Demand Draft or with inadequate examination fee shall be summarily rejected. The examination fee is non-refundable.
- 8.4 **Candidate must write his/her Post Applied For, Registration Number, name and address in BLOCK LETTERS on the reverse of the Bank Demand Draft.**

9.0 Conditions which may render a candidate ineligible

The following conditions, among others, may render the candidates ineligible:

- a) Insufficient fee;
- b) **Examination fee deposited by means other than a Bank Demand Draft issued by the State Bank of India or State Bank of Patiala.;**
- c) Late receipt of print out of Online Application Form;
- d) Wrong/incomplete information given in the application form;
- e) Candidates debarred by the PPSC/other Public Service Commissions;
- f) Non-fulfillment of any of the eligibility conditions, including those of age and educational qualifications.

10.0 Important Note

- 1) Only Scheduled Castes, Backward Classes, Ex-Servicemen/ LDESM, Physically Handicapped, Freedom Fighter & Sports Persons of Punjab domicile are eligible for the benefit of reservation.
- 2) A candidate should indicate the specific category for which he/she wants to be considered and category once opted cannot be changed under any circumstances.
- 3) Prescribed Essential Qualifications are minimum and mere possession of the same does not entitle candidates to be called for interview. The Commission may restrict the number of candidates for interview by short listing them on the basis of their academic merit as per their qualification/ higher marks or by holding a Screening Test incase the number of applications received in response to the advertisement is large and it would not be convenient or possible for the Commission to interview all the candidates.
- 4) Scheduled Caste candidates belonging to other States may fill their category as General Category (Code 71).
- 5) The bank draft attached to the Application Form on account of fee should not have been issued before the date of advertisement.
- 6) The Candidates must attach two self addressed duly stamped envelopes (worth Rs. 42/- on each envelope) each of 24cm.x 11cm. indicating the name of the "Post Applied For" on the top left corner of envelope.

11.0 Definition Of Categories

Candidates should select their categories carefully, because candidates belonging to categories other than category 71 (General), are entitled to fee concession/exemption, age relaxation and job reservation to a candidate. The category once selected by a candidate will not be changed under any circumstances. Candidates shall submit certificates issued by the Competent Authority in support of their claim to a particular category.

Categories and Category Code

<u>Code No.</u>	<u>Category Name</u>
71	General Category
72	ESM, Punjab
73	LDESM, Punjab
74	Freedom Fighter, Punjab
75	Sports Person, Punjab
76	Physically Handicapped, Punjab:

A : Visually Impaired
 B : Hearing Impaired
 C : Orthopaedically Disabled

77	SC Others, Punjab
78	SC ESM, Punjab
79	SC LDESM, Punjab
80	SC Sports Person, Punjab
81	Balmiki/ Mazhbi Sikh, Punjab
82	Balmiki/ Mazhbi Sikh ESM, Punjab
83	Balmiki/ Mazhbi Sikh LDESM, Punjab
84	Balmiki/ Mazhbi Sikh Sports Person, Punjab
85	BC, Punjab
86	BC ESM, Punjab
87	BC LDESM, Punjab

CODE FOR AGE RELAXATION (If claimed)

<u>Code No.</u>	<u>Category Name</u>
91	State Government/Central Government Employees.
92	SC/ST Other States
93	Widows & certain other categories of women of Punjab.

Note : (1) SC/ST Candidates belonging to other States are required to fill their Post Category as General Category (Code 71). They are entitled only to age relaxation and fee concession but not entitled to avail reservation.

Note: (2) Ex-servicemen/Lineal Descendent of Ex-Servicemen (LDESM) who have domicile of Punjab are eligible for reservation under the Ex-Servicemen category. LDESM shall be considered against the vacancies for Ex-servicemen only if no Ex-servicemen are available. In case sufficient numbers of Ex-servicemen are available, then LDESM shall be treated as General Category candidates.

11.1 BACKWARD CLASSES (PUNJAB)

- i) The candidates desiring to be considered for the Backward Classes category are required to submit a certificate as per Punjab Government letter No.1/41/93.RCI/459 dated 17/1/1994, No. 1/41/93RC-1/1597, dated 17-8-2005 and No.1/41/93 RCI/209, dated 24.2.2009 in the Section of prescribed proforma.
- ii) The BC Certificate in proforma other than the prescribed proforma will not be accepted. The candidates belonging to Backward Classes are required to attach a declaration along with Backward Class certificate that no change occurred in their status and they do not fall in the section of creamy-layer as per Govt. letter No. 10/9/2009-RCI/62 Dated 08/1/2010.
- iii) The Competent Authorities to issue the necessary certificate are:
 - a) Deputy Commissioner
 - b) Additional Deputy Commissioner
 - c) Sub-Divisional Magistrate
 - d) Executive Magistrate (PCS Officers only)
 - e) Tehsildar

11.2 SON/DAUGHTER/GRAND SON/GRAND DAUGHTER OF FREEDOM FIGHTERS (PUNJAB)

- i) Candidates claiming to be son/grandson/daughter/granddaughter of Freedom Fighters are required to submit a certificate issued by the competent authority (i.e., Deputy Commissioner of the district concerned) as per Punjab Government Instructions No.9 (13) 3P-II-84/5822 dated 4/4/1985, No.1(135)-8P-II/7/310/20,dated 19.6.91 and No. 4-13-8 P-11-97/10112 dated 22/8/1997.
- ii) Only those Freedom Fighters and their son/daughter/grand-son/grand-daughter are eligible for consideration for reservation under this category who:
 - a) belong to the State of Punjab; and
 - b) have either been granted a Freedom Fighter pension by the Punjab Government or have been awarded Tamra Patra by the Government of India; or
 - c) are otherwise eligible for the grant of Freedom Fighter pension and Tamra Patra but for any reason whatsoever did not apply for Freedom Fighter pension and Tamra Patra but can obtain Freedom Fighter/ son/daughter/grand-son/grand-daughter of Freedom Fighter certificate from the General Administration (Political wing) of the Punjab Government.

11.3 EX-SERVICEMEN (PUNJAB)

- i) "Ex-serviceman" means a person who has served in any rank, whether as a combatant or a non combatant, in the Naval, Military and Air Force of the Union of India (here-in-after referred to as the Armed forces of the Union of India), and who has:
 - a) retired or released from such service at his or her own request after earning his or her pension; or
 - b) been released from such service on medical grounds attributable to military service or circumstances beyond his control and awarded medical or other disability pension; or
 - c) been released otherwise than on his own request from such service as a result of reduction in establishment; or

- d) been released from such service after completing the specific period of engagement otherwise than at his own request or by way of dismissal or discharge on account of misconduct or inefficiency and has been given a gratuity;
- ii) "but does not include a person who has served in the Defence Security Corps, the General Reserve Engineering Force, the Lok Sahayak Sena and the Para Military Forces, but includes personnel of the Lok Sahayak Sena of the following categories namely:
 - a) Pension holders for continuous embodied service
 - b) Persons with disability attributable to military service; and
 - c) Gallantry award winners
- iii) Ex-servicemen should be of Punjab domicile and they should submit a Punjab Resident Certificate from the competent authority, failing which would result in cancellation of their candidature.

Explanation: The persons serving in the Armed Forces of the Union, who on retirement from service would come under the category of "Ex-servicemen", may be permitted to apply for re-employment one year before the completion of specified terms of engagement and avail themselves of all concessions available to Ex-servicemen but shall not be permitted to leave the uniform until they complete the specified terms of engagement in the Armed Forces of the Union.

11.4 LINEAL DESCENDENT OF EX-SERVICEMEN (PUNJAB)

- i) Where an Ex-serviceman is not available for recruitment against a reserved category, such a vacancy shall be reserved to be filled in by recruitment of either the wife or one descendent child of an Ex-serviceman.
- ii) As per Punjab Government notification No.GSR9/Const./ Art309, 234 and 318/Amd(5)/2003 dated 06/11/2002 and letter No. 1/28/92-3ET/2805 dated 14/05/2003 and;
 - a) "Lineal Descendent" means sons/daughters (married/un-married/widowed legally divorced) of the re-employed/ unemployed Ex-Serviceman.
 - b) "Wife" shall include the widow of an Ex-serviceman, provided she has not re-married up to the date of the issue of the appointment letter."
 - c) In any case, including the case where the Ex-Serviceman has died, his sons/daughters shall be treated as "Lineal descendent" only if a certificate to this effect has been issued by the authority appointed by the Government.

11.5 SPORTS PERSON (PUNJAB)

A candidate can claim reservation under the Sports Person category only if:

- i) He/ She belongs to State of Punjab; and
 - a) He/ She has won National Championship in team or individual events while representing the State of Punjab in such sports events as have been conducted by such respective National Federations as are affiliated to the Indian Olympic Association ; or
 - b) He/ She has won National Championship in team or individual events which are organized by the Indian Olympic Association; or
 - c) He/ She has won first, second or third position in team or individual events and/or he has won Gold or Silver or Bronze Medal, at International Sports meets, conducted by International Federations affiliated to the International Olympic Committee or by the International Olympic Committee itself.

- ii) If candidate belongs to Sports Person, Punjab Category, an attested copy of Gradation Certificate strictly in accordance with the Punjab Sportsman Rules, 1988 issued by the competent authority should be attached with the application form.
- iii) Director Sports, Punjab is the competent authority to issue Sports Gradation Certificate and any other Sports Certificate issued by any other authority will not be accepted a valid Certificate for claim of reservation under the Sports Person, Punjab Category.
- iv) Applicants claiming reservation under Sports Person, Punjab Category must submit Punjab Resident Certificate from the competent authority, failing which would result in cancellation of their candidature.

11.6 SCHEDULED CASTE, (PUNJAB)/ SCHEDULED TRIBES

The competent authorities for issuing Scheduled Castes/Scheduled Tribes certificates are:

- i) District Magistrate/Additional District Magistrate/ Collector/Deputy Commissioner/ Additional Deputy Commissioner/ Deputy Collector/ Ist Class Stipendiary Magistrate/ City Magistrate/ Sub Divisional Magistrate/ Taluka Magistrate/ Executive Magistrate/Extra Assistant Commissioner (Not below the rank of Ist Class Stipendiary Magistrate);
- ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/ Presidency Magistrate;
- iii) Revenue Officer not below the rank of Tehsildar;
- iv) Sub Divisional Officer (C) of the area where the candidate and or his family formally resides;
- v) Administrator/Secretary to Administrator/Development Officer Lakshadweep Islands;
- vi) As per para-3 of Punjab Govt. Instructions No. 1/8/2007-RC-1/815, dated 10th July, 2008, Head of Department or Head of Offices are competent to issue Scheduled Castes Certificates to those applicants whose parents are serving or residing in Chandigarh/Mohali on the basis of their parents service record.

11.7 WIDOWS AND CERTAIN OTHER CATEGORIES OF WOMEN

The definitions as per Government Instructions issued vide letter No. 1/50/83-5PP(1368)/3454 dated 23-4-84 as amended from time to time the widows and certain other categories of women for reservation in employment is as under:

- i) Widows;
- ii) Women who are legally separated from their husbands or have been divorced;
- iii) Women whose husbands have been ordered by Civil or Criminal Courts to pay maintenance to them;
- iv) Women whose husbands have remarried; and
- v) Wives of serving military personnel or those who are disabled while in military service.

11.8 PHYSICALLY HANDICAPPED (PUNJAB)

The definitions as per Government Instructions issued vide letter No. 10/26/95/5-SS/1252, dated 2-5-97 of the handicapped for purposes of reservation in employment is as under:

A) THE BLIND :

The blind are those who suffer from either of the following conditions: -

- a) Total absence of sight.
- b) Visual acuity not exceeding 6/60 or 20/200 (Snellen) in the better eye with correcting lenses.
- c) Limitation of the field of vision subtending an angle of 20 degrees or worse.

B) THE DEAF:

The deaf are those in whom the sense of hearing is non-functional for ordinary purposes of life. They do not hear, understand sounds at all events with amplified speech. The cases included in this category will be those having hearing loss more than 60 decibels in the better ear (profound impairment) in the conversational range of frequencies.

C) ORTHOPAEDICALLY HANDICAPPED :

The orthopaedically handicapped are those who have a physical defect or deformity not less than 40 % which causes an interference with the normal functioning of the bones.

Competent authorities to issue such certificate as under:-

- (i) Principal Medical Officer
- (ii) Chief Medical Officer
- (iii) Civil Surgeon
- (iv) Class-I Medical Officer of any Government Medical Institution

This certificate should be issued by the competent authorities of the concerned District or place of which the candidate is permanent resident.

Note: (1) For any inquiry candidates may contact the Commission's Office on telephone number 0175-5014847, 5014826 or by sending email with subject as "QUERY REGARDING THE POST OF MEDICAL OFFICER (General)" to information@ppsc.gov.in

Note: (2) Candidates are advised in their own interest to apply using Online Application Form much before the closing date and not to wait till the last date to avoid congestion on web server on account of heavy load on Internet/Website.
